



Skilib Alpine Club Cooperative Ltd Member Locker and Storage Policy

Purpose:

This policy is intended to provide an operational procedure regarding the allocation of lockers in the Members loft area at Skilib Mt. Buller. It also defines the terms & conditions under which Skilib Members can store ski equipment and/or other related items in the Members Loft area.

Scope:

This policy applies to shareholders in Skilib Alpine Club and is only relevant to the allocation of lockers and storage of ski gear and related items in the Members loft area at Skilib Mt Buller.

Definition:

- A Skilib members locker is a secured cupboard located in the members loft area at Skilib Mt. Buller.
- The members loft is a secured area only to be accessed by current members.

Policy details:

1. Members who wish to utilize a members locker in the members loft area at Skilib Mt. Buller must advise Skilib Directors (directors@skilib.com.au) via email of their request. This will be subsequently approved or declined via return email.
2. No responsibility is accepted by Skilib Alpine Club or it's Directors for loss of or damage to items stored in this area.
3. Membership of Skilib Alpine Club does not automatically entitle any Member to the use or allocation of a locker.
4. Lockers will be allocated by the Membership Director on an annual basis, according to availability of lockers and current active membership, as evidenced by Mt. Buller bookings within the preceding 2 winter seasons and according to the Members forward bookings for the coming / current winter season.

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5. At all times, ownership of the locker remains with Skilib Alpine Club, and not with the Member. Allocation of a locker is the provision of the right to use the locker for the current season.
6. At all times the nominated Skilib Alpine Club Membership Director and their nominated representative have the right to access any or all lockers. This right of access exceeds the Members right to privacy.
7. It is the responsibility of the Member to ensure the following:
 - a. No flammable materials are stored within the locker;
 - b. All perishable food is stored securely to prevent rodent infestation.
8. Lockers that are deemed in the opinion of the Board of Directors to be allocated to a Member that is inactive, or where the Member has not used the club's facilities for the past year, may be reallocated to another Member.
9. Any items removed from the locker that is reallocated will be stored in a striped storage bag (or similar). These will be labelled and stored in the attic for a maximum period of 3 years, after which they will be disposed of if not claimed and removed by the Member.
10. At all times the name of the Member using a locker is to be displayed on the outside of the locker door.
11. When a change to locker allocation occurs, the Member will be notified by email (as per the email address held in the club's online booking system).
12. Members are responsible for the key issued for a locker. A replacement key will be charged to the member at \$20 if the issued key is lost or not returned.
13. A locker register is to be maintained by the Membership Directors.
14. The locker register records the locker number and the number of the keyed lock, against the name of the Member to which the locker is issued. The keyed lock may only be replaced on written (emailed) approval by the Membership Director and at the Members cost.
15. Skis and boots that are stored in the attic are to be identified with the Members name. Skis or boots that are not identifiable may be relocated to a separate area within the Members loft. If these items are not subsequently moved after a 3 year period, they will be removed and disposed of.